

375th SC Meeting Agenda

- Chair/VC Report
- Vice Chair Reports
- Open Discussion
- Next meeting: 3
January 5 PM
- To Portsmouth – a
17th Century Round



TO PORTSMOUTH

Round for 4 voices

Words anonymous

DAVID MELVILL

(17th cent.)



Voice *Moderato*

To Ports - mouth! To Ports - mouth! It is a gal - lant

town: And there we will have a quart of wine with a

nut - meg brown. Did - dle down! The gal - lant Ship, the

Mer - maid, the Li - on, hang - ing stout, Did

Da Capo ad lib.

make us to spend there our six - teen pence all out.

Chair/Vice Chair Report

- **Contacts:**
 - PHS SC meeting
 - Rotary dinner
 - USCG Re EAGLE
 - Town Council
- **Clement's Desk display**
Sales and Info:
 - Gave away 600 flyers and numerous Polar Dive signs
 - Do again in Spring/summer?
 - Good way to increase visibility/publicity about the 375th
- **Lord Mayor/Carnegie**
 - Gary



Steering Committee Changes

- New interim VC for Parade:
 - George Wardwell
 - More volunteers needed
- New Finance VC:
 - Dennis Chandler
 - Thanks to Molly for her support!
- New Events VC:
 - Roberta Stevens replaces Bob Hamilton as VC
- New NCCC contact for Jody Sullivan
 - Ryan Camara
- Need interim Secretary
 - Bob Hamilton?

375th Labor Day Weekend Planning

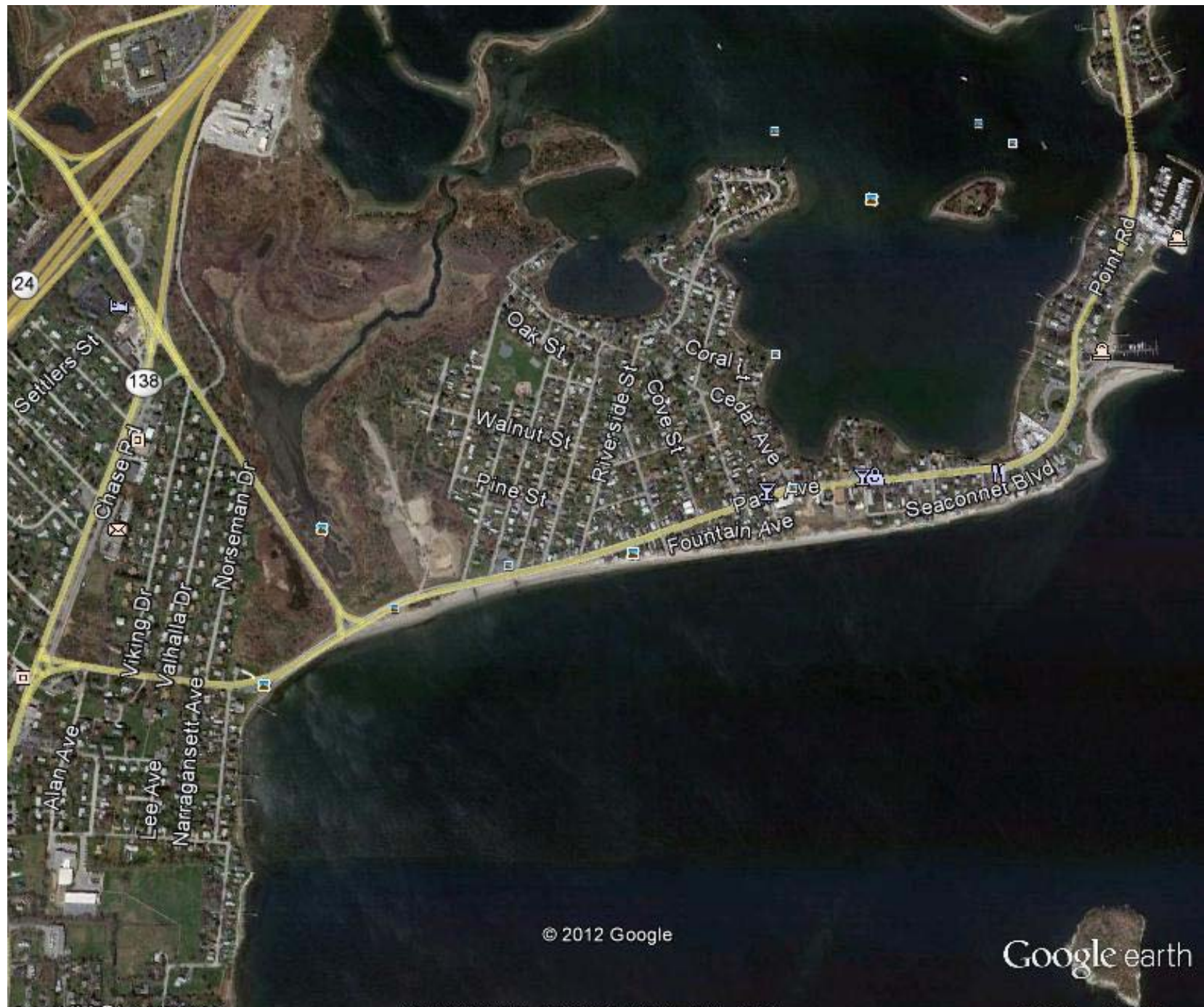
- Labor Day weekend 2013
 - Thursday 29 Aug: GMH 375th Reception (Sponsor? Music?)
 - GMH Authority to request exception at January TC meeting
 - Friday 30 Aug: Greenvale 375th Wine Tasting event
 - Greenvale will provide music
 - Saturday 31 Aug:
 - AM Parade down Park Ave. Island Park
 - PM BF Town Common Newport Arty Co. Cannon exchange, Polo match
 - Sunday 1 Sep:
 - AM Ecumenical Service at Founders Brook?
 - PM Chicken Barbeque/Square Dance Glen Park/Music/Tent?

New Parade Planning Committee

- **New Parade Planning Committee formed on 6 Dec: George Wardwell is new interim VC for Parade**
- **Currently identifying Veterans Organizations for participation including the RI National Guard.**
- **Primary goals for now include:**
 - **Establish Parade Route, Staging Area and Disbursement area.**
 - **Form Primary Committee includes but not limited to:**
 - **President/Society Chairperson**
 - **Media Chair**
 - **Parade Chair**
 - **Safety Chair**
 - **Volunteer Chair**
- **Contact made with local Fire, Safety and Town Administrator for advice in these areas especially, insurance liability.**
- **WE NEED VOLUNTEERS: If you are willing to help on a committee or assume the Chair of the committee please advise George Wardwell geoedna@aol.com or Tel: (401) 619-3899.**

375th Parade

- Participants so far:
 - Newport Artillery Company
 - PHS Band
 - PHS Sports teams?
 - MS Band?
 - Scouts?
 - RING Band? Form sent on 11 December
 - Navy Base?
 - American Legion Post 18?
 - VFW Post 5390?
 - Volunteer Fire Fighters?
 - Police Dept/Fire Dept?
 - Antique Fire Trucks?
 - Portsmouth Rotary?
 - Town Council/State/Newport County Officials?
 - Others?



© 2012 Google

Google earth

Imagery Date: 4/2/2012

41°37'22.74" N 71°13'54.02" W elev 10 ft

Eye alt 6820 ft

Events with Firm Dates

- Jan to Dec T Portsmouth Arts Guild—Fri, Sat and Sunday, various art events
- Jan. 1 H “Polar Dive for 375”
- Feb 23 T [Portsmouth 375 Winter Trail Walk at Melville Park](#)
- March 7 H Portsmouth Compact Ceremony/Lecture
- Mar to Nov H Historical Lectures by Jim Garman
- March 30 T Easter Egg Hunt at the Brown House
- May 4 T Tour of Fort Butts/RIMAP
- May 18 T Restoration Celebration/375 Label premier at Greenvale Vineyard
- May 24 H Portsmouth Garden Club Memorial Day Wreath laying Legion Park
- May 26 T Exhibit at Ports. Historical Society
- June 2 T Prescott Farm tour/Portsmouth Abby Newport Restoration Society
- TBD June T Portsmouth Night at Pawsox/Rotary Club
- Jul 4 T Fireworks at Escobar Farm

H = 375 host event

T = Tag to event with appropriate signage i.e. “In Celebration of Portsmouth’s 375th Anniversary

[New event](#)

Events with Firm Dates II

- Jul 15 T Genealogy and Researching Portsmouth's Early Residents
- Jul 17 T Portsmouth Resources—What We Have and How to Find It
- Jul 18 T American band Concert, GMH
- Jul 20 T Portsmouth Family Reunion
- 21 Jul T Friends of Anne Hutchinson Annual Meeting
- Aug 25 T RI 1st Regiment Ceremony at West Main Rd. Monument
- Aug 29 H Glen Manor House 375th reception
- Aug 30 H Greenvale 375th Wine Tasting
- Aug 31 H 375th Parade Island Park/[Newport Arty at Town Common](#)/Polo match
- Sep 1 H [Ecumenical Service at Founders Brook](#)/Chicken Barbeque/[Square Dance](#) Glen Park
- Sep 28 T Portsmouth High School Homecoming and 50th
- Oct 20 T Harvest Social at Ports. Historical Society
- Nov 2 T ALT 3.75K "Race for Open Space" IHO 375th?
- Nov 11 T Veteran's Day Ceremony with American Legion and VFW Posts
- Nov 17 T Prescott Farm Tour/Portsmouth Abby Newport Restoration Society
- Dec 7 T Holly Ball, GMH
- Dec 15 T Holiday Open House, GMH

H = 375 host event

T = Tag to event with appropriate signage i.e. "In Celebration of Portsmouth's 375th Anniversary

[New event](#)

Events - Other



Publicity and Advertising 11/1512



- ***Media***

- Establishing Media List
- PSAs on Cox Channel 18
- Historical Video

- ***Electronic Media***

- Web Site, Facebook (133 Likes, weekly reach 428)
- Twitter
- eMail – only 23 subscribers
- Portsmouth Patch

- ***Word of Hand/Eye/Mouth***

Bumper Stickers – being distributed

Tee Shirts (need better marketing)

Banners (have one 3ft X 8ft posted outside library)

Coins and Ornaments (have quote)

Buttons (We have 1000 for give away)

Need more exposure of “375”

Portsmouth RI 375 Financial Statement

Summary

13 December 2012

Portsmouth RI 375			
Financial Statement			
Summary - 13 December 2012			
Income			
Total Contributions to date		\$	9,996.00
Total Adv Fee - Tee Shirts		\$	1,750.00
Other - tee shirts, bumper stickers		\$	246.00
	Total	\$	11,992.00
Expenses			
Office Expenses		\$	(130.19)
Fund Raising Cost		\$	(848.28)
Cost of Promotional Items		\$	(2,393.65)
	Total	\$	(3,372.12)
Balance			
		\$	8,619.88

Portsmouth RI 375 Financial Statement

13 December 2012

Portsmouth RI 375					
Financial Statement					
13-Dec-12					
Checking Account - Bank of Newport					
Details					
Date	Action	Check #	Amount	Total	Notes
31-Aug	Account Opened				
31-Aug	Deposit		\$ 750.00	\$ 750.00	Contribution - Gump, Magee (\$375 each)
7-Sep	Deposit		\$ 1,750.00	\$ 2,500.00	Contribution - Garman (\$1000); Smith, Talipsky (\$375 each)
10-Sep	Deposit		\$ 375.00	\$ 2,875.00	Contribution - Hamilton (\$375)
21-Sep	Deposit		\$ 750.00	\$ 3,625.00	Contribution - Keller, Npt County Chamber of Commerce (\$375 each)
3-Oct	Debit		\$ (30.19)	\$ 3,594.81	Harland Clarke - Check Order
11-Oct	Deposit		\$ 375.00	\$ 3,969.81	Contribution - McDaid (\$375)
19-Oct	Check	101	\$ (648.46)	\$ 3,321.35	Jane Roggero - Bumper Stickers (\$470); Flyer/Brochure (\$178.46)
20-Oct	Deposit		\$ 500.00	\$ 3,821.35	Contribution - Klimm (\$375); Adv Fee Tee Shirts - Crostin, Security Sciences (\$125)
31-Oct	Balance			\$ 3,821.35	
1-Nov		102	\$ (70.00)	\$ 3,751.35	Mary Magee - Post Office Box
1-Nov		103	\$ (70.57)	\$ 3,680.78	Jane Roggero - Staples supplies
2-Nov	Deposit		\$ 6,875.00	\$10,555.78	Contribution Stevens \$375: tee shirt sponsors \$1500; Heritage Sponsor Clements \$5000
4-Nov	Debit Card	debit	\$(1,774.65)	\$ 8,781.13	Cost of tee Shirts - Initial Ideas, Inc.
15-Nov		104	\$ (30.00)	\$ 8,751.13	Hamilton Printing - postal permit stamp
15-Nov	Balance			\$ 8,751.13	
19-Nov	Deposit		\$ 126.00	\$ 8,877.13	\$86 bumper stickers; \$40 tee shirts
21-Nov		105	\$ (228.00)	\$ 8,649.13	Hill House Graphics - 2 vinyl banners
25-Nov		debit	\$ (321.00)	\$ 8,328.13	Hodges Badge - addl pins
28-Nov			\$ 245.00	\$ 8,573.13	\$120 - Greenvale Tshirt sales; \$125 PCU Tshirt sponsor
28-Nov		106	\$ (129.25)	\$ 8,443.88	Jane Roggero - supplies
29-Nov	Balance			\$ 8,443.88	
1-Dec			\$ 246.00	\$ 8,689.88	206 - bumper stickers-tshirts; 40 sponsorship
10-Dec		107	\$ (70.00)	\$ 8,619.88	Hamilton Printing - handouts
13-Dec	Balance			\$ 8,619.88	

Fundraising



Fundraising

– Major Sponsor opportunities

- 375th Reception at GMH 29 August
 - Overall sponsor
 - Wine/beer/food support?
 - Music support?
- 375th Parade 31 August
 - Trucks/Flatbeds (in-kind sponsors)
 - Fire Trucks/antique cars/other?
- Escobar 375th Fireworks display 4 July
 - Need at least \$5000 to enhance fireworks display
- Glen Park Chicken Barbeque/square dance/music – 1 Sep
 - Need sponsor for large tent (\$3500 to rent)
 - Need (local) band(s) ?

Other VC/Liaisons

- Technology: New tech person needed
 - PHS intern?
- Town – John Klimm
 - Town Council Invitation to Polar Dive
 - Can we fly a flag or put up a banner on Town property?
- Schools – Lynn Krisic
 - Nothing heard from either PHS or MS
- Business - Ryan Camara

Open Discussion

- Publicity – TV/Radio?
- Cookbook project
- Other?



PORTSMOUTH

*Proud Heritage
Bright Future*

www.PORTSMOUTHRI375.COM

Volunteers Still Needed!

- Volunteers needed to:
 - Plan and conduct Parade
 - Conduct/support events
 - Assist other Steering Cte functions (Eg. Fundraising, Publicity)
 - Help your local Groups participate in the 375th
- Next SC meeting – Thursday, 3 Jan 2013 5 PM
- See you all at the Polar Dive for 375!
- Thanks for your support and Merry Christmas!